



South Dakota Arts Council
711 E. Wells Avenue
Pierre, SD 57501-3369

TOURING ARTS GRANT AGREEMENT

Touring Artists are responsible for their own booking and contracting. Potential sponsors can be found on the South Dakota Arts Council web site, www.artscouncil.sd.gov. A hard copy may be requested from the Arts Council Office. The *Touring Arts Roster* is published in January and sent to 5,000 individuals and organizations. Experience indicates that artists should not expect to receive many bookings strictly from the publication. Generally, bookings will require direct contact with presenters.

Touring Arts programs are endorsed for a two-year period. Grant awards, however, are on an annual basis, contingent upon funding from the State of South Dakota and the National Endowment for the Arts. The next projected **deadline** for Touring Arts funding will be **September 1, 2009**.

Grant payments are processed from signed Touring Arts Agreements. The Arts Council's share of each contract is up to 50% of the fee, and paid by the State Auditor after the event. The local sponsor pays the remaining share of the fee on the date of the service. You may ask the local sponsor to provide more than 50% of the fee in order to stretch SDAC grant dollars. The amount to be paid by the local sponsor listed on the Touring Arts Contract must be entirely a monetary match. In-kind matches are not eligible as part of the local sponsor's percentage of the fee.

The Arts Council considers Touring Arts to be direct funding to artists and relies on the artists to supervise the grant award and secure bookings. **Matching funds are available for one activity in the touring artist's hometown. Additional activities in the touring artist's hometown cannot be funded unless the sponsoring organization is hosting a statewide or regional event.**

The booking fee listed in the grant application and *Touring Arts Roster* includes all travel expenses, including hotel, meals, mileage and/or shipping. Expenses over and above the booking fee are not negotiable with the local sponsor. A Touring Artist cannot require additional travel or other expenses to be funded by the local sponsor. Equipment or materials necessary to the Touring Artist's performance can be negotiated with the local sponsor. **If a booking exceeds the high end of the artist's fee range, the portion above that amount will not be paid by the South Dakota Arts Council.**

Begin booking early. In December, the Arts Council may ask artists for a booking status (contracted and tentative) through June 30th. Some Touring Artists return grant funds due to few or no bookings; others seek additional funding due to booking demands. Additional funding (Touring Arts "extension") is never more than the original grant award. Artist participation in this process is critical.

All sponsors are asked to evaluate the Touring Arts program and provide a list of expenses paid by the sponsor. Copies of the sponsor evaluations are mailed to the Touring Artist at the end of the fiscal year unless otherwise requested.

(Please read the agreement on page two, sign the agreement and return the entire contract to the SDAC office.)

Agreement: I understand and agree that granted funds are to be used for purposes set forth in my application. The undersigned is authorized to commit applicant to abide by the relevant Grant Terms and Conditions, which includes giving printed funding credit: *“South Dakota Arts Council support is provided with funds from the State of South Dakota, through the Department of Tourism and State Development, and the National Endowment for the Arts.”*

Touring Arts Title _____

Signature/Contact
Person _____

Address or PO
Box _____

City, State & Zip _____

Telephone Number _____ Email _____

A signed copy of this agreement must be on file in the Office of Arts prior to payment of any Touring Arts grant funds. Please keep one copy for reference.